

Following the September 11 attacks, the Office of Homeland Security began working to minimize the threat of terrorism in our country and to communicate the levels of threat to the American people. An advisory system using the following color codes was developed for the State of Hawaii.

RISK OF ATTACKS	COLOR CODES
AN INCIDENT IN HAWAII - BLACK	BLACK
SEVERE - RED	RED
HIGH - ORANGE	ORANGE
ELEVATED - YELLOW	YELLOW
GUARDED - BLUE	BLUE
LOW - GREEN	GREEN

This color code system has been adopted by Hawaii. It leaves many citizens wondering "What do the colors mean to me?" and "How can I prepare?"

How Can I Prepare When a Terrorist Threat is Issued?

With input from the Office of Homeland Security, Civil Defense and the American Red Cross have developed a set of color-coded guidelines to complement the Homeland Security Advisory System.

These guidelines recommend practical ways for individuals, families, neighborhoods, schools, and businesses to prepare for each level of terrorist threat, from "Low"- Green to "Severe" - Red. Hawaii has adopted one additional color, Black, to indicate a terrorist incident has occurred in Hawaii.

How Well Prepared Will You Be?

People are accustomed to putting together financial and retirement plans, and family plans for their children's future. But planning for future terrorist attacks is a new and difficult concept for many Americans.

Civil Defense and the American Red Cross are committed to providing you with the most up-to-date information on preparing for disasters of every kind, including those related to terrorism.

We encourage you to use this brochure to evaluate your current level of preparedness and to develop a plan tailored to your individual and family needs or those of our school or business. By following the recommended actions for each color code, it can help you develop a "safety net" or reduce the stress and anxiety created by future threats. Many of the easy, practical steps listed are the same ones that can help you prepare for natural disasters.

Additional copies of this brochure and others referenced are available from your county Civil Defense Office, local Red Cross, or on the web at www.scd.state.hi.us or www.hawaiiredcross.org. Please share this information with your family, friends, neighbors, co-workers, and others in the community. **Together, we can save lives!**

Hawaii Civil Defense Offices

State Civil Defense	733-4300
Hawaii County Civil Defense	935-0031
Kauai County Civil Defense	241-1800
Mauai County Civil Defense	270-7285
Oahu County Civil Defense	523-4121

American Red Cross Offices in Hawaii

Hawaii State Chapter Headquarters	734-2101
Hawaii County Red Cross	
Hilo Branch Office	935-8305
Kona Branch Office	326-9488
Kauai County Red Cross	245-4919
Mauai County Red Cross	244-0051
City and County of Honolulu	734-2101

Department of Health (District Office)

Hawaii	974-6006
Kauai	241-3614
Mauai	984-8200
Oahu and Information	586-4400

Record of Important Phone Numbers

Information on the Internet

American Red Cross	www.hawaiiredcross.org
Department of Health	www.state.hi.us/doh
State Civil Defense	www.scd.state.hi.us

Throughout the State of Hawaii, people just like you are dedicating their time to help our communities become safer and healthier by carrying out the humanitarian work of the American Red Cross. We invite you to join in our effort to save lives and care for people in need. Any skill or amount of time you have to donate is valuable to the Red Cross. A wide range of opportunities exist in areas such as:

Disaster Services

Become a member of a local Disaster Action Team and/or travel to the scene of state and national disasters to help meet the immediate needs of families for food, clothing, shelter, health services, and mental health. Volunteers are also needed in the many other job functions required to staff a disaster operation.

Disaster Health and Mental Health Services

The Red Cross needs the skills, knowledge, and compassion of nurses and licensed mental health professionals. Providing emotional and health-related support to families affected by disaster, educating the community on disaster preparedness, and teaching life-saving health and safety skills are just some of the ways you can help.

Disaster Education

Become a disaster education expert and help train your friends and neighbors to prepare for and lessen the potentially harmful effects of all kinds of disasters, including terrorist attacks.

Health and Safety Instruction

Teach people of all ages the skills needed to save a life with CPR, first aid, and the use of an Automated External Defibrillator (AED). Save your community by providing water safety training.

Office Support

Help the American Red Cross meet the needs of the community by assisting with weekday operations of the Red Cross offices.

Can you save a life? The best way to help your family, neighborhood, school or office is to prepare for emergencies before they happen. Discover the many health, safety, and disaster education classes available to kindergartners through senior adults from your American Red Cross.

In addition to the American Red Cross, the Hawaii Citizen Corps through the County Civil Defense Agency provides opportunities for people across the State to participate in a range of measures to make their families, their homes, and their communities safer from the threats of crime, terrorism and disasters of all kinds. Through public education, training opportunities, and volunteer programs, every citizen can do their part to be better prepared and better protected.

Activities available under Citizen Corps include existing and federally sponsored programs:

- Neighborhood Watch
- Volunteers in Police Service
- Operation TIPS
- Medical Reserve Corps
- Community Emergency Response Teams (CERT)

The Community Emergency Response Team helps train volunteers to assist first responders in emergency situations in their communities. CERT members provide critical support to first responders in an emergency. They also provide immediate assistance to victims, organize spontaneous volunteers at a disaster site, and collect disaster intelligence to support first responder effort. The role of a CERT volunteer is self-help / neighborhood-help until such time a trained first response personnel arrive.



GREEN - LOW

Green condition indicates a low risk of terrorist attack. The following preparedness actions and activities are recommended:

Individual

- Obtain a copy of **Terrorism: Preparing for the Unexpected** brochure from your county American Red Cross office.
- Develop a personal disaster plan and assemble a disaster supplies kit using Red Cross **Your Family Disaster Plan (A4466/A4466S) and Your Family Disaster Supplies Kit (A4466/A4466S)**.
- Learn basic first aid and CPR. Have a fully stocked first aid kit.
- Examine volunteer opportunities in your community; choose an agency to volunteer with and receive initial training.
- Take disaster preparedness courses offered by the American Red Cross or your County Civil Defense Agency.

Family

- Obtain a copy of **Terrorism: Preparing for the Unexpected A1366/A1366S** brochure from your county Red Cross office.
- Develop a family disaster plan and assemble a disaster supplies kit using Red Cross brochures Your Family Disaster Plan and Your Family Disaster Supplies Kit.
- Learn basic first aid and CPR. Have a fully stocked first aid kit.

Neighborhood

- Have a neighborhood meeting to discuss emergency plans and establish a "Neighborhood Watch".
- Obtain copies of **Terrorism: Preparing for the Unexpected** brochures from your local Red Cross and distribute at neighborhood meetings.
- Encourage training first aid and CPR; the Community Emergency Response Training. Organize a Disaster Action Team.

School

- Use Red Cross **Emergency Management Guide for Business and Industry (A5025)** to develop written emergency plans to address all hazards, including plans to maintain the safety of students, staff and faculty. Also have an emergency communication plan to notify parents in times of emergency. Disseminate relevant information to families of children, staff and faculty.
- Offer Red Cross **Masters of Disaster** curriculum of grades K-8 that teaches emergency preparedness for natural disasters.
- Ensure training in first aid and CPR; have fully stocked first aid kits in strategic locations.
- Develop a student Community Emergency Response Team program.

Business

- Use Red Cross **Emergency Management Guide for Business and Industry (A5025)** to develop written emergency plans to address all hazards. Include an emergency communications plan to notify employees of activities. Designate an off-site "report to" location in case of an evacuation.
- Develop a continuity of operations plan that includes designating an alternate work facility/location for business.
- Obtain copies of **Terrorism: Preparing for the Unexpected (A1366/A1366S) and Preparing Your Business for the Unthinkable (A1235)** brochures from your local Red Cross for distribution to all employees/management as appropriate.
- Train your employees in first aid and CPR. Call Hawaii State Chapter at 734-2101 to schedule a class.
- Encourage employees to enroll in the Community Emergency Response Team program.

BLUE - GUARDED

A Blue condition indicates a general risk of terrorist attack. The following preparedness actions and activities are recommended. It is also recommended that actions listed under the Green advisory are completed:

Individual

- Be alert to suspicious activity and report it to proper authorities.
- Review stored disaster supplies and replace items that are outdated.
- Develop an emergency communication plan with family, neighbors and friends.
- Volunteer with a local organization and take advantage of additional volunteer training opportunities.
- Enroll in disaster preparedness courses such as the Community Emergency Response Team.

Family

- Be alert to suspicious activity and report it to proper authorities.
- Review stored disaster supplies and replace items that are outdated.
- Develop an emergency communication plan that all family members understand.
- Establish an alternate meeting place away from home with family and/or friends.

Neighborhood

- Be alert to suspicious activity and report it to proper authorities.
- Ask your local Red Cross office to offer a presentation called "Preparing for the Unexpected" at an upcoming neighborhood meeting.

School

- Be alert to suspicious activity and report it to proper authorities.
- Conduct safety training and emergency drills following the school's written emergency plan for all grades.
- Ensure emergency communication plan is updated.
- Continue offering lessons from **Masters of Disaster** curriculum for grades K-8 that teach emergency preparedness for natural disasters.
- Conduct a tailored Community Emergency Response Team course for students.

Business

- Be alert to suspicious activity and report it to proper authorities.
- Dialogue with community leaders, emergency management, government agencies, community organizations and utilities about disaster preparedness.
- Ensure your emergency communication plan is updated.
- Purchase needed disaster supplies and equipment.
- Ask you local Red Cross office to provide a **"Preparing for the Unexpected" (A1366/A1366S)** presentation at your workplace for employees.
- Encourage employees to take disaster awareness courses offered by local Red Cross and County Civil Defense Agency.

YELLOW - ELEVATED

A Yellow condition indicates a significant risk of terrorist attack. The following preparedness actions and activities are recommended. It is also recommended that actions listed under the Green and Blue advisories be completed:

Individual

- Check telephone numbers and e-mail addresses in your personal communication plan and update as necessary.
- Develop alternate routes to/from work/school and practice them.
- Continue volunteering and taking additional training.

Family

- Follow the recommendations for individual (above), plus review disaster plan with family members.
- Ensure communication plan is understood and practiced.
- Discuss children's fears concerning possible terrorist attacks. *Helping Your Children Cope With Trauma (ARC1303/ A1303S) When Bad Things Happen (ARC1365/A1356S) and Why Do I Feel Like This? (ARC1355/A1355S)* brochures are available from your local Red Cross.

Neighborhood

- Check on neighbors who are elderly or have special needs to ensure their well-being. Review their disaster plan with them.
- If a need is announced, contact the Hawaii Blood Bank, 845-9966 and give the "gift of life" and offer to organize a blood drive.

School

- Be sure all emergency supplies are stocked and ready.
- Obtain copies of *Terrorism: Preparing for the Unexpected (A1366/A1366S)* brochure from your local Red Cross office and send it home with students in grades K-12, staff and faculty.
- Have a plan to provide mental health counseling for students, staff, and parents in the event of an incident involving your school.
- Assemble a list of resource materials for teachers/counselors to use following an incident.

Business

- Review emergency plans to include continuity of operations and communicating important information through the media or other systems.
- Determine the need to restrict access to your business or provide private security firm support/reinforcement.
- Contact vendors/suppliers to confirm their emergency response plan procedures.
- If a need is announced, contact the Hawaii Blood Bank, 845-9966, and give the "gift of life" and offer to organize a blood drive.

ORANGE - HIGH

An Orange condition indicates a high risk of terrorist attack. The following preparedness actions and activities are recommended. It is also recommended that actions listed under the Green, Blue, and Yellow advisories be completed:

Individual

- Review your personal disaster plan.
- Exercise caution when traveling.
- Have "shelter in place" materials on hand, and review procedures in *Terrorism: Preparing for the Unexpected (A1366/A1366S)* brochure.
- If a need is announced, donate blood at a designated blood drive or the Hawaii Blood Bank.
- Prior to volunteering, contact the agency to determine its needs.

Family

- Follow the recommendations for Individual (above), plus review disaster plan with all family members.
- Ensure communication plan is understood/practiced by all family members.
- Discuss children's fears concerning possible terrorist attacks. *Helping Young Children Cope With Trauma, When Bad Things Happen and Why Do I feel Like This?* Brochures are available from your local Red Cross.

Neighborhood

- Check on neighbors who are elderly or have special needs to ensure their well-being. Review their disaster plans with them.
- If a need is announced, contact the Hawaii Blood Bank, 845-9966, and offer to organize a neighborhood blood drive.

School

- Review emergency plans.
- Offer *Masters of Disaster-Facing Fear: Helping Young People Deal with Terrorism and Tragic Events [Grades K-2 (A1360), 3-5 (A1361), 6-8 (A1362) and 9-12 (A163)]* lessons in grades K-12 and discuss children's fears concerning possible terrorist attacks. The same brochures listed under Family (above) will be helpful to teachers.
- Prepare to handle inquiries from anxious parents and media.
- Obtain a supply of educational and resource materials for use with students, parents, and staff.

Business

- Review emergency plans to include continuity of operations and communicating important information through the media or other systems.
- Determine the need to restrict access to your business or provide private security firm support/reinforcement.
- Contact vendors/suppliers to confirm their emergency response plan procedures.
- If a need is announced, contact the Hawaii Blood Bank, 845-9966, and offer to organize a neighborhood blood drive.

RED - SEVERE

A Red condition indicates a severe risk of terrorist attack. The following preparedness actions and activities are recommended. It is also recommended that actions listed under the Green, Blue, Yellow, and Orange advisories be completed:

Individual

- Listen to radio/TV for current information/instructions.
- Contact your office to determine the status of your work day or site.
- Follow any travel restrictions announced by local government authorities.
- Be prepared to "shelter in place" or evacuate if instructed to do so by local government authorities.
- Provide volunteer services only as requested.

Family

- Follow the recommendations for Individual (above) plus:
- Contact school and child care provider to determine status.

Neighborhood

- Listen to radio/TV for current information/instructions.
- Follow any travel restrictions announced by local government authorities.
- Be prepared to "shelter in place"/evacuate and assist neighbors who are elderly or have special needs.

School

- Listen to radio/TV for current information/instructions.
- Close school if recommended to do so by appropriate authorities.
- Conduct a 100% identification and provide an escort for entering school other than students, staff and faculty.
- Ensure mental health counselors are available for students, staff, and faculty.
- Distribute educational and resource materials as appropriate to students, parents, and staff.

Business

- Listen to radio/TV for current information/instructions.
- Work with local community leaders, Civil Defense, community organizations, and utilities to meet immediate needs of the community.
- Determine the need to close your business based on circumstances and in accordance with your written emergency plans.
- Be prepared to work with a dispersed or smaller work force.
- Ensure mental health counselors are available for employees.

BLACK

A terrorism incident has occurred in the State of Hawaii.

Individual

- Stay calm.
- Limit outside activity and travel.
- Ensure that no one is in harms way; "shelter in place" if necessary.
- Report suspicious activity to law enforcement.
- Ensure that essential needs of everyone are met.
- Be prepared to evacuate quickly if ordered to do so by law enforcement.
- Connect with other family members and close friends know their whereabouts.

Family

- Follow the recommendations for Individual (above) plus:
- Develop and utilize an out-of-area point of contact to ensure that you are safe and okay.

Neighborhood

- Follow the recommendations for Individual and Family (above) plus:
- Work with local neighborhood community group to ensure immediate needs are being met.

School

- Conduct 100% identification check; lock all entrances to buildings.
- Be prepared to relocate students, staff, and faculty under the direction of law enforcement and appropriate State/County leaders.
- Provide the students, staff, and faculty clear instruction regarding protocols for returning to school.
- Ensure that essential needs of students, staff, and faculty are met.

Business

- Implement 100% identification check; lock all entrances to the buildings.
- Identify persons and operations not required during the emergency period. Notify and shut down those operations.
- Encourage employees contact family members of their status.
- Ensure essential needs of employees are met.

Reminder

Call 9-1-1 only in the case of a life threatening emergency.

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Hawaii Homeland Security Advisory System

A Preparedness Message From Civil Defense And American Red Cross



American
Red Cross



American Red Cross
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